

NATIONAL PRODUCTIVITY COUNCIL, JAIPUR

Online Training Programme

on

“Reservation in Services For SC/ST/OBC”

NATIONAL PRODUCTIVITY COUNCIL is a national level autonomous body under the aegis of **DPIIT, Ministry of Commerce and Industry, GOI**. It was Founded in 1958 as tripartite, non-profit organization with equal representation from the government, employers, and workers’ organisations apart from technical and professional institutions on its governing council to promote productivity culture in India. NPC provides **Consultancy, Training** and undertakes **Research** in the areas of productivity besides implementing the Productivity Promotion Programmes of the Tokyo based **Asian Productivity Organisation (APO)**, an inter-governmental body of which the Indian Government is a founding member. NPC Jaipur is engaged in providing training to employees at all the levels in the areas of Productivity, Quality and Human Resources for more than three decades.

As learning and skill upgradation is a continuous process and should never stop. In view of travel and other restrictions due to COVID-19, a two-day online workshop is being organized by NPC on **“Establishment Rules”** on **21.12.2020 and 23.12.2020**.

Develop a broad understanding of the constitutional provisions relating to Reservation in Services for SC/ST/OBC, procedures for implementing the reservation orders and instructions of Government of India, reservation rosters, procedures involved for de-reservation of reserved vacancies, filling of carry forward/backlog reserved vacancies. Share and exchange practical experiences and ideas in dealing with day-to-day problems and sharpen skills for proper implementation of the Government orders and instructions on the subject.

National Productivity Council is organising this online e-Training to cover the various aspects governing the establishment rules in services for central, state government & PSUs officials.

Programme Objectives:

- Describe Constitutional provisions relating to reservation in service, definition in respect of SC/ST/OBC
- Identify scope and applicability of reservation orders
- List the role and functions of Liaison Officers and other monitoring agencies
- State the provisions relating to verification claims of SCs, STs and OBC
- Process Reservation in Direct Recruitment and Promotion Cases
- Process cases of de-reservation, carry forward, backlog
- Prepare, operate, and maintain reservation rosters
- State the provisions for reservation for persons with disability.

Participant Profile: The course is designed for officials dealing with matters of reservation in services for SCs/STs/OBCs working at the level of Section Officer and Assistants (of CSS) or equivalent or liaison officers.

Methodology: The programme would be participative in the nature. The sessions would be based on conceptual deliberations, case studies, success stories, management games and group discussion.

Faculty: NPC faculty and experts from the field would conduct the programme

Date & Timings: 21st December 2020 (Monday) – 11.00 am to 02.00 pm

23rd December 2020 (Wednesday) – 11.00 am to 02.00 pm

Participation Fee: Rs 6100/- + GST

Relevant link for registration will be sent to all the participants 1 day before the workshop. Participants will also be provided prior assistance for requisite technical support. Participants will also be awarded with digitally signed certificate after successful completion of the workshop. Participants will be allowed to raise their queries; however, participants can also send their specific questions in advance for optimum utilization of available time.

Nominations may be sent through:

1. Participants sponsored by organisations may enroll themselves by email to the undersigned and providing participants' name, designation, Company Name, contact number & e-mail ID. Kindly also provide GSTIN of your organization at the time of nomination. Please note that participation fee is to be paid at the time of nomination.

For making payment through NEFT, details are as under: ECS Details (For Fee payment):

Bank Name: Indian Overseas Bank,
Branch: 70 Golf Link, New Delhi,
Bank Account No: 026501000009207,
IFCS/RTGS/NEFT Code: IOB-A0000265,
PAN No: AAATN0402F
TAN NO: JPRN00099B
GST No: 08AAATN0402F1Z6

2. In case of participants, registering in individual capacity they may register themselves on our website <https://www.npcindia.gov.in/NPC/User/webinarpge> and make necessary payments on the link attached.

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nomination participant(s) is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable. Limited seats available for the present workshop and hence the nominations will be accepted on first-cum-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. **Last date of accepting nominations is 20.12.2020.** You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

For further information or clarification kindly contact:

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