

*No. JP/2020-21/14
06/10/2020*

Dear Sir/Madam,

National Productivity Council (NPC) Jaipur is pleased to offer 2 day online e-Training Programme on **“Public Procurement, e-Procurement & GEM” through CISCO Webex during October 26-27, 2020**

NPC has designed a condensed training programme on public procurement, e-Procurement & GEM to enhance the knowledge and competence levels of the government and public sector officials. The programme aims at facilitating the participants to acquire competencies considered necessary for handling the procurement issues effectively and efficiently. The programme also enlightens participants on e-Procurement and related aspects for organizational transparency and accountability.

The programme is designed for officials working across different functional areas of management in the organisation who discharge the function of procurement.

The participation fee is Rs.4100/- + 18% GST (Rs. Four Thousand One Hundred + 18% GST) per participant inclusive of programme material and professional charges. (online or offline payment)

The brochure with programme objectives, coverage, methodology, faculty, dates, venue, and financial implication is enclosed for your kind perusal.

Kindly feel free to call us at **0141-2703573, 2702935, 8826628448, 9414387196** or email us at jaipur@npcindia.gov.in, in case any clarification is required. We look forward to your continuous support and an early response.

Thanking you

Yours Sincerely

**(Mukesh Singh)
Director**



NATIONAL PRODUCTIVITY COUNCIL, JAIPUR

Online e-Training Programme on Public Procurement, e-Procurement & GeM October 26-27, 2020

INTRODUCTION:

Procurement has become a specialized function in the era of changing business environment calls for efficient, responsive and transparent purchase procedures. Public procurement procedures and policy instructions are based on the General Financial Rules (GFR) of the Dept. of expenditure, Ministry of Finance, Government of India. The General Financial Rules have been amended in March 2017 and Rule 149 has also been introduced in this regard.

GeM – Government e-Marketplace is the national portal to make public procurement transparent & simple. Conceived by Government of India, GeM is an e-business platform for procurement of goods & services by government organizations. GeM offers all modes of procurement (direct purchase, L1, bid & reverse auction) in a paperless manner. The GeM portal is currently being used by almost all departments/ organizations of central and state governments as mandated mandatory by the Government of India.

OBJECTIVES:

The programme aims to enhance efficiency & accountability of organisation through “Effective Procurement Management”

To enhance competency level of the participants on the subject public procurement, e-procurement & GeM

CONTENTS:

- Public Procurement- Scope, Importance & Principles
- Rules governing purchase
- Tendering Systems & Methods
- Evaluation of Tenders, Negotiation, Award of Tender
- Important CVC directives on public procurement

- GeM: Introduction, registration, formalities and procedure
- GFR Rule 149 for GeM
- Procurement cycle and payment procedure
- Placement of order for goods and services and receipt of goods & services

TARGET GROUP:

The programme is designed for officials working across different functional areas of management including administration, store & purchase, procurement, finance, technical, personnel & training/HRD, contracts, procurement, etc. from organization.

FINANCIAL IMPLICATIONS:

Rs.4100/- + 18% GST (Rs. Four Thousand One Hundred + 18% GST) per participant inclusive of programme material and professional charges. (online or offline payment)
The Cheque/DD/ECS should be drawn in favour of “**National Productivity Council**” payable at New Delhi.

ECS Detail: Bank Name: **Indian Overseas Bank**, 70 Golf Link, New Delhi, Bank

Account No.: **02650100009207**, IFCS/RTGS/NEFT Code: IOB-A0000265

MICR Code: 110020007, PAN No.AAATN0402F, TAN No.:0099B

GST No.: **08AAATN0402F1Z6**

Online: Individual participants may directly pay online by registering through the respective "Register" button provided at <https://www.npcindia.gov.in/NPC/User/webinarpage>

FACULTY AND METHODOLOGY:

The faculty would include specialists from NPC & invited speakers from organizations of eminence.

Methodology of the programme would be participative in nature with a focus on principal of adult learning.. The sessions would be expert-led, participant-centered conceptual deliberations, involving case studies, individual and group exercises, and development of action plans by the participants for the implementation at the organisational levels to address the issues of procurement.

DATES:

October 26-27, 2020

Day 1: October 26, 2020 from 14:00 hrs. to 17:00 hrs.

Day 2: October 27, from 14:00 hrs. to 17:00 hrs.

REGISTRATION:

The duration of the programme would be 3.00 hrs. per day including break in between.

The Training Programme would be conducted through Cisco Webex platform. e-Certificate of participation will be issued to all participants.

Registration link would be sent to nominated participants 1 day before the scheduled session. Soft copy of study material will be provided to the participants before/after the session as needed.

Participants will be provided requisite technical support for connecting through the Cisco Webex platform

FOR FURTHER DETAILS PLEASE CONTACT:

Programme Director

National Productivity Council

(Under DPIIT, Ministry of Commerce and Industry, Govt. of India)

Regional Directorate –Jaipur

SB-96, JLN Marg, Bapu Nagar,

Jaipur – 302015, Rajasthan

Ph. 0141-2702935, 2703573 Mobile No:8826628448, 09414387196

E-Mail: jaipur@npcindia.gov.in

Website: www.npcindia.gov.in