



National Productivity Council

Training Programme on **'BUILDING EFFECTIVE TEAMS'**

Programme Code: (T2526HYD03)

30th June – 04th July 2025
(Darjeeling)



*Don't find fault,
find a remedy.*

Henry Ford

1. ABOUT NPC

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, the services of external professionals and subject matter specialists are also sought on a need basis, depending upon the nature and scope of work. NPC extends services from its headquarters in New Delhi and 12 regional offices across the country manned by more than 100 full-time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

2. PROGRAMME THEME

The business environment has become increasingly complex and uncertain in the era of a globalized economy and rapid technological changes. The changing times require the establishment of a system to foster the next generation of leaders who can lead, work and make effective teams with a global perspective and to develop competencies to ensure the organizations remain competitive.

3. LEARNING OBJECTIVES

This training program prepares participants to:

- Highlighting the challenges affecting business competition and effective team leadership interventions.
- Acquainting the participants with the latest concepts and practices in team building competencies, leading to Organizational Excellence.

4. BROAD PROGRAMME COVERAGE

The following topics shall be covered during the training.

- Changing Business Environment
- Leadership for Excellence
- Team Building
- Leadership Competency Building
- Mentoring
- Change Management
- Decision Making

5. METHODOLOGY

The programme is highly interaction oriented. While dealing with each area, the theoretical inputs will be supplemented with appropriate case studies, assignments, group discussions, exercises, games and audio-visual presentations, in addition to sharing of relevant experiences by the participants.

6. PARTICIPANTS' PROFILE

Middle / Sr. Level executives from Various Firms/Industries.

7. FACULTY

NPC Specialists from behavioural sciences and HRD areas are prominent guest speakers from practising organizations.

8. PROGRAMME FEE & VENUE

Programme Code	T2526HYD03	
Program Venue	Darjeeling	
Programme Fee	Residential Participants ₹ 65,000 /- + 18% GST	Non-Residential Participants ₹ 50,000 /- + 18% GST
For Residential Participants	Check-In: 12:00 Hrs on 30 th June 2025 Check-Out: 11:00 Hrs on 04 th July 2025 Early Check-In and Check-Out will be in the Participant's Scope and Accompanying family members will also be in the Participant's Scope.	

**Note: Participants are advised to book their travel (Air/Train/Road) only after receiving confirmation of the Programme and acceptance of their nomination.*

9. PAYMENT DETAILS

The programme fee plus GST is to be paid in advance, and proof of payment is to be attached along with the application form.

- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 36AAATN0402F1Z7

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.

10. HOW TO APPLY

- Please apply in the prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

Shri P. R. Rajkamal

National Productivity Council

10E, Gagan Vihar Complex,

M J Road, Nampally, Hyderabad – 500001

Email Id: hemant.rao@npcindia.gov.in; rajkamal.pr@npcindia.gov.in;

Tel: 040-2473 3473 / 80152 66093

- **Last date for receiving nominations: 25th June 2025**

11. GENERAL INSTRUCTIONS

- ❖ Due to a limited number of seats, it is recommended to send the nominations as per the attached format at the earliest, to ensure availability. Acceptance of the nominations is subject to seat availability and receipt of the programme fee by the last date for nominations.
- ❖ The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ Each participant should carry their ID cards and necessary letters/orders issued by their department for attending the training program.
- ❖ The Non-Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ NPC shall not bear any charges towards participants' to & fro travel from their residence/place of stay and the training program venue. All participants shall make their arrangements to reach the venue on time as per the programme schedule.
- ❖ Participants are requested to ensure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- ❖ NPC will not provide boarding and lodging before and after the dates of the programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- ❖ Settlement of additional bills: The hotel will be instructed to open separate folios for each participant. Participants may directly settle their additional dues regarding a family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- ❖ The participants shall be awarded a Certificate of Participation on successful completion of the programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point in time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



NATIONAL PRODUCTIVITY COUNCIL
5-6 Institutional Area, Lodhi Road, New Delhi – 110003
npctraining@npcindia.gov.in

APPLICATION FORM FOR NOMINATIONS

Title of Programme:

Programme Code:

Programme Duration:

Location:

Details of Nominated Participants:

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					
4					
5					

Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (*RTGS / NEFT Details; Cheque, DD*):

Payment Particulars

- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- In the case of ECS Payment, the payment details should be intimated accordingly along with the UTR number.
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- Programme Fees per Participant plus GST to be paid in advance.
- PAN No: AAATN0402F, GSTIN: 36AAATN0402F1Z7



National Productivity Council

(Under Department for Promotion of Industry and Internal Trade)

Ministry of Commerce and Industry, Government of India

5-6, Institutional Area, Lodhi Road

New Delhi – 110003

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