



National Productivity Council

Training Programme on *General Financial Rules (GFR), Procurement (GeM), and Goods & Services Tax (GST)* PROGRAMME CODE: (JP/23-24/10)

15-19 Jan 2024

(JAIPUR)Raj



1. ABOUT NPC

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India (www.npcindia.gov.in). The present expertise available in NPC has a resource base of professionals from diverse fields such as Economics, Industrial Engineering, Agribusiness, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies, and Baseline Surveys etc. NPC extends its services from headquarter at New Delhi and 12 regional offices across the country manned by more than 150 full time professionals, from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) and other productivity related service to various organisations including Central Government Ministries department, private and State Governments.

2. PROGRAMME ON PROCUREMENT, GENERAL FINANCIAL RULES (GFR) AND GOODS & SERVICES TAX (GST)

To create greater transparency in matter related to public finance, in last decade, there has been a significant paradigm shift in procurement processes such as use of IT enabled service, PFMS, GeM and indirect taxation with introduction of GFR, 2017 and collection of General Service Tax. Further, implementation of all these rules and orders has compelled the government organisation for timely & effectively utilizing the government grant while dealing with matters involving public finances. These rules and orders are treated as an executive instruction that need to be observed by all Departments and Organisations under the Government and specified Bodies except otherwise provided for in these Rules”- as noted in the preface of the GFR 2017 Rule. To make the administrative personnel aware and competitive about the new changes by the Government, a five-day capacity building programme has developed to improve productivity.

3. LEARNING OBJECTIVES

The program aims at exposing participants to perform better in their roles in dealing with matter related to public finance.

- The responsibility & accountability associated with the public finances.
- DOs and DONTs in the matter related to public finance.
- Implementation of GFR 2017.
- Procurement GeM, and Contracts Management.
- Implication of GST
- Impacts of GFR 2017 on organizational financial practices
- Creating greater transparency and Governance

BROAD PROGRAMME COVERAGE (Overview of the General Financial Rules 2017

- GFR – Procurement of Goods and Services (Rule 142-206)

- Implementation of GST
- Provision of Grants release and consultancy services
- E-Procurement of Goods: Theory and - - Procurement Rule 149 (GeM)
- Contracts Implementation- Managing Dispute and Risk in work contacts.
- Finance and Good Governance

4. METHODOLOGY

The training sessions would be interactive in nature. The methodology of the programme would be participative with a focus on the principal of adult learning. The sessions will include conceptual deliberations, presentations, case studies and group exercises and discussion.

5. PARTICIPANTS' PROFILE

All level of Officials from both Central & State Government Departments, Organisation, Academic Institutions, Public Sector Undertakings, Private Sector Units, Co-operative Sector Organizations, Financial Institutions, autonomous institutions, NBFCs, Corporations, Labor Unions/Associations.

6. FACULTITES

The expert faculties for the training programme will comprise of senior NPC Experts & other renowned and experienced Trainers from the respective field.

7. PROGRAMME FEE & VENUE

Programme Date & Code	<i>January 15-19, 2023 (JP/23-24/10)</i>	
Program Venue	Jaipur Rajasthan	
Programme Fee	Residential Participants ₹ 55500 /- + 18% GST	Non-Residential Participants ₹ 35900/- + 18% GST
For Residential Participants	Check-in at hotel: 15/01/2024 at 11.30 am Check-out from Hotel: 19/01/2024 at 11.00 am early check-in is subject to availability of room at hotel	

8. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.

**The Cheque/DD should be drawn in the favour of “National Productivity Council” payable at Jaipur. Or ECS/NEFT/IMPS to
Bank Name: State Bank of India, Bhawani Singh Road, Babu Nagar, Jaipur-302004,
Bank Account No.: 40084592614,
IFCS/RTGS/NEFT Code: SBIN0031477, MICR Code: 302002118,
PAN No. AAATN0402F, TAN No.:0099B GST No.:08AAATN0402F1Z6
(Please mention “NPCJP-Participant/ Organization Name” in transaction comments for ease of tracking).**

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.

9. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

**The Training Coordinator
National Productivity Council
5-6 Institutional Area
Lodhi Road
New Delhi – 110003
Email Id:
npctraining@npcindia.gov.in
Tel: 011-24607319, 8447469855**

**Programme Coordinator
Dr Bajrang Lal
National Productivity Council
SB-96 JLN Marg Babu Nagar Jaipur
302015
Phone: 0141-2702935, 2703573,
8949112623
Email: bajrang.lal@npcindia.gov.in,
(Cc: jaipur@npcindia.gov.in)**

- **Last date for Receiving of nominations: 08th January 2024**

10. GENERAL INSTRUCTIONS

- ❖ Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- ❖ The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ Each participant should carry their ID card and necessary letters / orders issued by their department for attending the training program.
- ❖ The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.

- ❖ NPC shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- ❖ Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- ❖ NPC will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- ❖ Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- ❖ The participants shall be awarded Certificate of Participation on successful completion of programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point of time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



NATIONAL PRODUCTIVITY COUNCIL
5-6 Institutional Area, Lodhi Road, New Delhi – 110003

APPLICATION FORM FOR NOMINATIONS

Title of Programme:

Programme Code:

Programme Duration:

Location:

Details of Nominated Participants:

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					

Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

GSTN:

Signature

Details of Proof of payment of Programme fee (*RTGS / NEFT Details; Cheque, DD*):

Payment Particulars

ECS Payment Details: State Bank of India, Bhawani Singh Road, Bapu Nagar, Jaipur-302004, Bank Account No.: 40084592614, IFCS/RTGS/NEFT Code: SBIN0031477, MICR Code: 302002118, PAN No. AAATN0402F, TAN No.:0099B GST No.:08AAATN0402F1Z6

- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at Jaipur
- Programme Fees per Participant plus GST to be paid in advance or receipt of invoice

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Ministry of Commerce and Industry
Government of India
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