



## NATIONAL PRODUCTIVITY COUNCIL

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### ANNOUNCES TRAINING PROGRAMME

ON

# e-Procurement of Goods and Services, and related GFR Rules

September 13-17, 2021 at Goa

#### INTRODUCTION

Generally in Government (Both State and GOI Departments) and in Public Sector Undertakings not less than one third of the annual budget is spent towards procurement of goods and services. Hence a huge sum of public fund is utilized towards such procurement. In order to introduce transparent administration GOI has introduced E – Procurement system which paves the way for unbiased decision making by providing equal opportunity to all bidders. At the same time the Department/ Organization can obtain value for the money spent in a just manner. Therefore, this webinar topic has been designed to cover important subjects to be considered while dealing with E-Procurement.

#### COURSE COVERAGE

- Fundamental principles in Procurement.
- Key objectives of public Procurement
- Steps in the Procurement Process.
- Role of Procurement Team in Procurement of Goods and Services.
- GOI Financial Rules to be observed while making procurement of Goods and Services.

#### TARGET GROUP

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, etc. from State and Central Governments Departments/Ministries, Public Sector Units, Private, Financial Institutions and/or Academic and/or Research Institutions.

#### PARTICIPANT FEE

The programme fees on residential basis is Rs. 49,500/- plus 18% GST Per Participant. The Non-residential participation fees will be Rs. 35000/- plus 18% GST Per Participant. The residential participation fee includes the cost of accommodation, food stationery, course material and faculty charges. The programme is residential.

#### FACULTY AND METHODOLOGY

The faculty would include specialists from NPC & invited speakers from organizations of eminence. The methodology would lay emphasis on experiential learning through presentations, discussions and case studies besides conceptual tutorials.

## VENUE & DATES

<b>Programme Dates &amp; Venues</b>	<b>September 13-17, 2021 at Goa</b>
Programme Order Number	<b>NPC/HQ/IT/05/2021-22</b>
Arrival day (Check in time from afternoon onwards at Hotel/Resort)	September 13, 2021 AfterNoon (AN)
Departure day (Check out time from forenoon onwards at Hotel/Resort)	September 17, 2021 ForeNoon (FN)

## REGISTRATION:

Nominations indicating the names of officials and designations with full contact details including e-mail addresses along with the crossed cheque/demand draft for participation fee drawn in favour of National Productivity Council and payment of New Delhi may be forwarded to: Sh. Nikhil Panchbhai, Director & Group Head (IT).

**Last Date of Registration: 3rd September 2021**

## PAYMENT DETAILS:

- Participation fees per participant per programme to be paid in advance by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- PAN No: AAATN0402F
- GSTIN: 07AAATN0402F1Z8
- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 02650100000 9207, NEFT/RTGS/IFSC No. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number

## GENERAL INSTRUCTIONS:-

- GST as per GOI Rules (presently @ 18%) & may be revised as per GoI guidelines.
- Due to limited number of seats, it is recommended to inform at the earliest, for ensuring availability in time.
- Please note that NPC would not be in a position to provide accommodation before and after the above dates and participants requiring it would be required to do the arrangement of their own.

## FORTHCOMING TRAINING PROGRAMME OF IT GROUP

PROGRAMME	DATES	VENUE
Digital Workplace : Essentials for Non-IT Executives	25-29 October, 2021	Gangtok
Role of Innovation & Creativity through Digital Transformation	22-26 November, 2021	Port Blair

## FOR FURTHER DETAILS PLEASE CONTACT:

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