



राष्ट्रीय उत्पादकता परिषद्
एक स्वायत्त संगठन उद्योग संवर्धन और आंतरिक व्यापार विभाग वाणिज्य और उद्योग मंत्रालयके अंतर्गत
(भारत सरकार)

National Productivity Council
(An autonomous organization under Department for Promotion of Industry and
Internal Trade, Ministry of Commerce & Industry, GOI)
Utpadakta Bhavan, 5-6 Institutional Area, Lodhi Road, New Delhi – 110003

ADVERTISEMENT FOR HIRING OF SENIOR CONSULTANT ON CONTRACTUAL BASIS

ADVERTISEMENT No: NPC/HQ/IE/P/05/2020-21

DATED: 14/09/2021

NPC intends to engage the services of a Senior Consultant on contract basis for a period of upto six months or till completion of the study to assist NPC in Conducting Research Study for Startup of NER & Sikkim. The services may be curtailed at the discretion of the Competent Authority subject to performance of the individual. The requisite qualification and other conditions but not limited to are as detailed below:-

1.	Position	Senior Consultant 01 (One)
2.	Period of Engagement on contractual basis	Upto (06) Six Months or till completion of the study NPC reserved the right to terminate the engagement even before the stipulated period of engagement.
3.	Nature of Engagement	The engagement shall be purely on contract basis and will not confer any right for regular appointment in the Organisation.
4.	Age limit	Should not be more than 65 years of age on the date of publication of this advertisement.
5.	Minimum Qualification	Master degree in the field of Economics/Public Policy /Strategy/ Entrepreneurship/ Innovation/or relevant.
6.	Experience	Minimum 13 Years of work experience and must have undertaken minimum 02 research projects in the field of Socio-Economic Development or startup ecosystem or public policy. Years of experience will be counted at the date of publication of this advertisement. Desirable: Experience in Public Policy matters or Socio-Economy Development or Startup Ecosystem or Having excellent track record of conducting research work in the field of socio- economic sector/Startup ecosystem/Public Policy in India or abroad or both.

7.	Consolidated Remuneration	The consolidated remuneration will be paid as per the NPC's rules that will be upto Rs.70,000/- per month depending on Qualifications, years of experience, requirement of the study and nature of engagement as monthly basis or daily basis.
8.	Objectives of the Study	<ul style="list-style-type: none"> (1) To prepare a Baseline report of Startups in NER and Sikkim and two similar Sample States (2) To suggest a Way forward (report) on development of startups including amendments in existing policies and schemes based on the feedback of various stakeholders (3) To Identify capacity building requirements of Central/State Government Officials working with startups in NER (4) To document best practices/policies/initiatives pertaining to startup eco-system of Maharashtra and Kerala, and (5) To study the startup policies of Israel, South Korea, Thailand, and Taiwan and to suggest suitable amendments in the present Startup Policies and Schemes of India (specifically NER & Sikkim).
9.	Deliverables from the Senior Consultant	<ul style="list-style-type: none"> (1) Conceptual framework development for the study based on scientific and statistical methods of research to shortlist comparative selection criteria/base/Normalisation taking into account 19 Action points of Startup India Initiative of GOI. (2) Development of Indicators/Comparison Matrices vis-a-vis developed criteria/base to compare components of Startup eco-system of India (specifically NER, Sikkim, Kerala, and Maharashtra), Israel, South Korea, Thailand and Taiwan. (3) Prioritization of developed Indicators specific to sectors/policies/schemes based on Yardstick/Factors and furthers their Shortlisting as Indicators of Study Interest. (4) Conversion of Indicators of Study Interest into study tools such as Questionnaires/Checklist etc. for various stakeholders of the Startup ecosystem of India to collect primary data and information. (5) Secondary data collection and compilation from public domain as well from those authentic sources that are not available in the public domain. (6) Senior Consultant may have to accompany NPC's study team during Primary Data collection from selective key stakeholders, if required. (7) Syncing of secondary data and information with the collected primary data. (8) Analysis of synced primary and secondary data and Report preparation as per the TORs of the study. (9) To suggest amendments in existing policies/schemes/best practices or new policies/schemes/best practices keeping in consideration National & International Aspects of Startup Eco-system. (10) Senior Consultant may have to accompany with NPC

		study team during discussion on Findings and Suggestions of the study with concerned Ministry and finalisation of the report.
10.	Method of Selection	Applications will be Shortlisted based on qualification and experience of applicants. Only Shortlisted candidates will be called for the interview for final selection. Date, time and mode of interview of the shortlisted candidates will be intimated on their registered email.
11.	Documents required to be submitted	Interested candidates are required to provide the following documents only through email to kritika.shukla@npcindia.gov.in with cc to sk.dwivedi@npcindia.gov.in : a. Bio-Data in attached format – <u>Annexure A</u> b. Latest CV in pdf format
12.	Place Of Reporting	Industrial Engineering Group, HQ Utpadakta Bhavan, 5-6 Institutional Area, Lodhi Road, New Delhi – 110003
13.	Last date for submission	The Last date for Submission of application form (Annexure A) along with relevant documents to kritika.shukla@npcindia.gov.in with carbon copy to sk.dwivedi@npcindia.gov.in is 26.09.2021. All documents are required to be submitted via email only.

NOTE: The council reserves the right to cancel this selection process without assigning any notice/reasons thereof. The above engagement is purely on temporary basis and the candidates shall have no right whatsoever to claim for the permanent job subsequently with either NPC or the client organization.

APPLICATION FORM FOR THE POST OF SENIOR CONSULTANT (CONTRACT BASIS)

1. Name of applicant (in the Block Letters):
2. Father's/Husband's Name :
3. Date of Birth (dd/mm/yyyy) :
4. Nationality :
5. E-mail:
6. Mobile No. :
7. Correspondence Address:
8. Permanent Address:
9. Educational Qualification:

S. No.	Degree/Diploma	Board/University	Year of Passing

10. Professional Experience:

S. No.	Name of Organization	Position held (in reverse chronological order)	Period of Service	
			From	To

11. Details of relevant research study

S. No.	Title of research study	Output and Outcome of the study	Role performed by you	Year of completion

12. How do you think that your past work experience can be utilized to meet the requirement of this study? (Maximum 150 words).

I solemnly affirm that the above declaration is true in best of my knowledge and I understand that, in the event it is found to be incorrect after my engagement, I shall be liable to be dismissed.

Date: _____ Place _____ Signature _____

General Terms & Conditions

- a) The engagement will be purely on contractual/temporary basis and will be valid for upto 06 months or till the completion of the study.
- b) Applicants are requested to ensure their eligibility before applying.
- c) The selected candidate will be required to report at IE, HQ, NPC New Delhi.
- d) The selected candidate may have to visit Key Stakeholder of the study in NCR, NER and Sikkim Region, if required.
- e) The NPC reserves the right to cancel this selection process without assigning any notice/reasons thereof. The above engagement is purely on contractual/temporary basis and the candidates will have no right whatsoever to claim for any permanent job subsequently at NPC.
- f) The NPC reserves the right not to engage any person against this advertisement Notice without assigning any reason. No correspondence will be entertained in this regards.
- g) All the applications will be screened for qualification and completeness. Applications complete in all manner will be notified with regard to further course of action.
- h) The selected candidate is expected to maintain highest standards of behavior and show politeness in dealings with NPC during or after the termination of the engagement with NPC.
- i) The candidate will undertake & execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be reviewed seriously and his/her engagement / empanelment will be terminated and **NO FURTHER ENGAGEMENTS WILL BE OFFERED.**
- j) After the culmination of tenure / engagement, if the engaged person is found to be involved in demeaning the brand / image of NPC, legal action will be taken against him/her and he/she will be blacklisted from offering his/her services to NPC.
- k) Data and information gathered or shared during this study will solely be used for this study and will not be used by the candidate for any other purpose.
- l) The applicants are advised to provide their active e-mail address for communication. The candidates are advised to regularly check their e-mails as well as NPC website.
- m) The candidate will maintain high level of professional ethics during and after the course of the study by not sharing the methodology of the study, data & information, findings and part or whole report pertaining to the study on any platform on any circumstances. If found guilty, applicable legal action will be taken against him/her and he/she will be blacklisted from offering his/her services to NPC.
- n) In case of misinterpretation of any of the terms and conditions or any terms and conditions that couldn't be mentioned herewith, NPC's rule will be applicable and NPC's decision will be final.