



**National Productivity Council**  
**(Under DPIIT, Ministry of Commerce & Industry, GOI)**  
**5, 6 Institutional Area, Lodhi Road, New Delhi - 110003**

**Inviting Quotations for Providing Catering Services**  
**at NPC, HQ**

National Productivity Council is an autonomous body under DPIIT, Ministry of Commerce & Industry, GOI and promotes productivity consciousness in the country for socio economic development through productivity promotion and dissemination through Consultancy, Research and Training activities across the sectors of Economy.

NPC intends to invite quotations for providing catering services. The quotations for providing catering services should be submitted as per enclosed format - **Annexure-I**.

The vendor must also submit the following documents along with the sealed quotation:

1. Applicant should have valid food license from FSSAI, Tax Registration Number, PAN Card of firm.
2. Approved vendor will have to maintain the hygiene and quality of food and services.
3. Minimum 05 years experience in the field of food catering services.
4. Validity of contract for 3 years to be renewed every year with mutual consent depending upon performance and rates would be revised as per whole sale price index.

Interested vendors may send their sealed quotations at NPC, HQ latest by 03<sup>rd</sup> January, 2022 (Monday) before 3:00 Pm.

Alternatively, bidders may mail their quotation in a password protected file to [ed-admin@npcindia.gov.in](mailto:ed-admin@npcindia.gov.in) latest by 03<sup>rd</sup> January, 2022 (Monday) before 3:00 Pm.

Password will be asked by NPC during bid opening.

**ANNEXURE-I**

**FORMAT FOR INVITING LIMITED QUOTATION FOR PROVIDING CATERING SERVICES  
DURING NATIONAL PROGRAMME, SENIOR OFFICER MEETING AND OTHER EVENTS  
ORGANISED BY NPC AND OTHER OUTSIDE ORGANIZATIONS AT NPC HQ**

S. No.	Item	No. of	Basic	GST	Total
1	Tea with Biscuits	25 to 50			
		51 to 100			
		Above			
2	High Tea	25 to 50			
		51 to 100			
		Above			
3	Buffet Lunch- Veg.	25 to 50			
		51 to 100			
		Above			
4	Buffer Lunch- Non-Veg.	25 to 50			
		51 to 100			
		Above			

**FORMAT FOR INVITING LIMITED QUOTATION FOR PROVIDING CANTEEN SERVICES  
FOR STAFF & GUESTS AT NPC HQ**

S. No.	Item List	Rates
1	Mineral Water	
2	Lassi (Sweet/Namkin)	
3	Soft Drink	
4	Chips	
5	Namkin	
6	Biscuits	
7	Tea	
8	Egg Bhujji (2 Eggs)	
9	Plain Meggi	
10	Vegetable Meggi	
11	Bread Omlate	
12	Bread Toast (2 Bread)	
13	Samosa	
14	Bread Pakora	
15	Mix Pakora 6 Pcs.	
16	Palak Pakora 6 Pcs.	
17	Hara Bhara Kabab 6 Pcs.	
18	Veg. Sandwich	
19	Poori Sabji 5 Poori	
20	Choley Bhature 2 Pcs.	
21	Rajma Rice	
22	Dal Rice	
23	Thali Normal (Dal, Sabji, Rice, 4 Roti)	
24	Special Thali (Paneer, Dal, Sabji, Rice, 2 Parantha, Salad, Sweet)	
25	Veg. Biryani With Raita	
26	Shahi Paneer (4 Pcs.)	
27	Dal	
28	Plain Rice	
29	Plain Roti	
30	Butter Roti	
31	Plain Dahi	