



## NOTICE

Ref: APR/IE/IMS/NPC  
Dt. 09-04-2021

National Productivity Council (NPC) invites application from Indian citizens for contractual engagement as Senior Consultant for providing assistance to our Client located in NCR region for Implementation of Integrated Management System (IMS). The IMS consists of four management standards namely ISO 9001, ISO 14001, ISO 50001 and ISO 45001. The services of the consultant shall be related to documentation, coordination facilitation in internal audits and certification.

- 1. Position:** Senior Consultant [1 position]
- 2. Experience:** Candidate must have minimum 15 years work experience and must have undertaken and completed minimum 02 projects of IMS implementation in Govt/PSUs/Private organizations.
- 3. Qualification:** Graduate in any Specialization.
- 4. Remuneration:** The consolidated remuneration will be based on professional experience as per NPC rules.
- 5. Method of selection:** Applications will be shortlisted on the basis of Qualification and their relevant experience in the field. Only shortlisted candidates will be notified with regard to further course of action.
- 6. Terms for engagement:** Engagement will be for upto 04 months and may be extended as per requirement. The engagement will be purely on contract basis. NPC reserved the right to terminate the engagement even before the stipulated period of 04 months.
- 7. How to apply:** The cover letter along with detailed CV and relevant supporting documents may be sent to [kritika.shukla@npcindia.gov.in](mailto:kritika.shukla@npcindia.gov.in), with subject heading “**Application for the post of Consultant (IMS)**” through email. The last date for receiving the application is **15.04.2021**.

## General Terms & Conditions

- a) The engagement will be purely on contractual/temporary basis and initially will be valid for upto 04 months, which may be extended for a further period on the basis of work requirement & upon assessment of the performance and subject to approval of competent authority.
- b) Applicants are requested to ensure their eligibility before applying.
- c) The candidate selected will be required to work in NCR region.
- d) The NPC reserves the right to cancel this selection process without assigning any notice/reasons thereof. The above engagement is purely on contractual/temporary basis and the candidates will have no right whatsoever to claim for any permanent job subsequently at NPC.
- e) The NPC reserves the right not to engage any person against this advertisement Notice without assigning any reason. No correspondence will be entertained in this regards.
- f) All the applications will be screened for qualification and completeness. Applications complete in all manner will be notified with regard to further course of action.
- g) The selected candidate is expected to maintain highest standards of behaviour and show politeness in dealings with NPC during or after the termination of the engagement with NPC.
- h) The candidate will undertake & execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be reviewed seriously and his/her engagement / empanelment will be terminated and **NO FURTHER ENGAGEMENTS WILL BE OFFERED.**
- i) After the culmination of tenure / engagement, if the engaged person is found to be involved in demeaning the brand / image of NPC, legal action will be taken against him/her and he/she will be blacklisted from offering his/her services to NPC.
- j) The applicants are advised to provide their active e-mail address for communication. The candidates are advised to regularly check their e-mails as well as NPC website.