



National Productivity Council

(DPIIT, Ministry of Commerce & Industry, Govt. of India)

HIRING OF PROJECT ASSOCIATE ON CONTRACT BASIS

National Productivity Council (NPC) is national level organization to promote productivity culture in India. Established by the Ministry of Industry, Government of India in 1958, it is an autonomous, multipartite, non-profit organization with equal representation from employers' & workers' organizations and Government, apart from technical & professional institutions and other interests. NPC is a constituent of the Tokyo-based Asian Productivity Organization (APO), an Inter-Governmental Body, of which the Government of India is one of the founder members.

NPC Jaipur undertakes various consultancy assignments, training programs, surveys & impact assessments, inspections, water/energy audits.

NPC Jaipur intends to hire project associates for, including but not restricted to, all round activities of project/training management – such as project execution, marketing, training platform management, coordination with client/participants, etc. Project Associates may also be expected to travel within Rajasthan on need basis depending upon the assignments/surveys/inspections, etc going on.

QUALIFICATION

Essential: Bachelor/Master Degree in Commerce/Engineering/Management

Desirable: Degree/Diploma/Certificate in Digital Marketing, Industrial/Mechanical/Civil Engineering related Tools; also Knowledge of billing systems such as Tally will be desirable.

EXPERIENCE

Candidates with work experience related to digital marketing, training coordination, project execution, industrial engineering, etc will be preferred. Freshers may also apply, however, salary will vary with candidate's experience. Proficiency in English Language is a must.

SALARY

Monthly consolidated remuneration shall be paid in the range of Rs 15,000/- to 28,000/- based on the qualification, experience and interview performance.

NUMBER OF POSITIONS: 2-3

METHOD OF SELECTION

On the basis of the qualifications and experience, the candidates will be shortlisted and called for interview either through VC or in-person at NPC Jaipur office. Based on the performance in the interview, the candidate may be offered engagement on contractual basis. Please note that no TA/DA will be provided for attending the Interview.

PERIOD OF ENGAGEMENT

The candidate shall be engaged on contractual basis initially for a period of 3 to 6 months which may be further extended on the basis of review of performance and/or availability of projects. The engagement shall be purely on contract basis for a period of 3 to 6 months, which can also be terminated anytime with a prior notice of 15 days without assigning any reason thereof. Similarly, the candidate can terminate his/her engagement by giving a prior notice of 15 days.

HOW TO APPLY

Interested candidates may please send updated CV to **Regional Director, National Productivity Council, SB-96, Bapu Nagar, JLN Marg, Jaipur**; Email: jaipur@npcindia.gov.in , Tel: 0141-2702935, 0141-2703573.

LAST DATE TO APPLY: 14 September 2021

NOTE: The council reserves the right to cancel this selection process or reduce the number of positions without assigning any notice/reasons thereof. The above engagement is purely on temporary basis and the candidates shall have no right whatsoever to claim for the permanent job subsequently with either NPC or the client organization.

****This post is for engagement of Project Associates to be posted only at NPC, Jaipur office.***