

**NATIONAL PRODUCTIVITY COUNCIL
REGIONAL DIRECTORATE-HYDERABAD**

Advt. No. NPC/HYD/IE/PANEL/ADVT./Dt.03.09.2021

ROLLING ADVERTISEMENT

For

**Engagement of Consultants, Trainers & Project Associates Purely on Contractual/
Temporary Basis.**

National Productivity Council (NPC), Regional Directorate Hyderabad invites applications from the Indian Citizens for preparing panel list of Consultants, Trainers & Project Associates to utilise their services in the ongoing and future consultancy & training projects in the field of Industrial Engineering & General Business Management covering Productivity/Quality/ Process Improvement/ Production – Manpower norms, ISO and other Systems Implementation, IoT / Automation/ BPR Solutions, TPM, TQM, Six Sigma, Business Excellence tools and techniques, Safety Audits, Third Party Inspections /Evaluations, IR & PM, Labour Laws, Wages & Compliance etc.,

Minimum Essential qualification: (i) Graduation in Engineering/MBA or its equivalent for Consultant/Trainer Position. (ii) Diploma/Graduation in Engineering or its equivalent for Project Associate Position.

Desirable Qualifications: Diploma/Graduation in Industrial / Production /Mechanical /Systems/ Quality/ Safety/ Mechatronics /Automation Engineering; Experience in factory shopfloor. Due weightage will be given to relevant Higher/ Additional Qualifications and Experience.

Empanelment Process: Candidates shall be shortlisted based on qualification and experience. Applications received will be screened on 10th (or next working day, in case 10th happens to be a holiday) of Every Month and Suitable Candidates will be empanelled as per the stipulated procedures. Candidate with suitable qualifications & experience will be placed in appropriate category of empanelment and salary/ honorarium will be decided accordingly at the time of actual engagement on project basis.

Interested candidates may apply by submitting their details as per the format given in **Annexure A** , either **BY REGISTERED POST** addressed to: Regional Director, National Productivity Council, 10th Floor, Gaganvihar Complex, MJ Road, Hyderabad - 500001 OR **by an e-mail** to sanjanna.v@npcindia.gov.in, ravi.chanderb@npcindia.gov.in mentioning above Advt. Number and Position Applied in SUBJECT LINE of the Email.

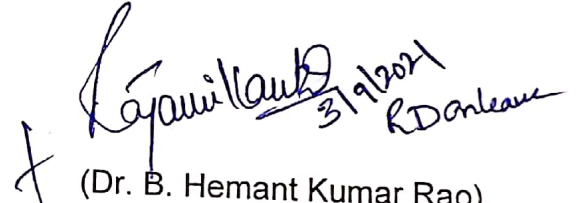
General Terms & Conditions: -

1. The engagement shall be purely on contractual/ temporary basis for the projects engaged and further extension / continuation is subject to work requirement & upon assessment of the performance and subject to approval of competent authority.
2. Applicants are requested to ensure their eligibility before applying. Qualification/ Experience supporting documents shall be verified at the time of shortlisting for empanelment.

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3. Selected candidate will have no right for any regularization of his/her services at NPC under any circumstances.
4. Applicant(s) should submit their application along with a recent passport size photograph duly pasted with signature in the application.
5. The candidate engaged will be required to work at NPC RD Hyderabad, and/or its HQ / other Regional Directorates and/or project locations as per the project requirement. Candidate engaged may be required to travel frequently to the project locations/ factories and may be required to stay at project locations as per the project requirements and TA/DA shall be paid as admissible as per terms of engagement.
6. No TA/DA will be paid for attending the screening process.
7. NPC reserves the right to cancel this selection process without assigning any notice/reasons thereof.
8. NPC shall reserve the right not to engage any person against advertisement without assigning any reason. No correspondence shall be entertained in this regard.

Enclosure: Annexure-A (Application Format)


(Dr. B. Hemant Kumar Rao)
Regional Director
NPC RD Hyderabad

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Annexure-A

APPLICATION FORMAT FOR ENGAGEMENT OF CONSULTANT/TRAINER/
PROJECT ASSOCIATE ON CONTRACTUAL /TEMPORARY BASIS

1. Position applied for & Advt. No:
2. Name (in block letters):
3. Nationality:
4. Date of Birth:
5. Whether belonging to SC/ST/OBC/Ex-Serviceman/General
6. Postal address:
 - a. Telephone No.
 - b. Mobile No. (if any)
 - c. E-mail ID:

Please affix
your recent
photograph

7. Educational Qualifications:

S.No.	Name of Institute / University	Year of Passing	Subjects	Percentage of Marks	Specialization

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8. Any other Professional qualification:
9. Knowledge of Computer(Provide details):
10. Details of Employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space is insufficient)

Organization / Institution	Post Held	Period of Service		Scale of Pay and Basic	Brief Description of Duties & Projects
		From	To		

11. If retired employee of Govt./Semi Govt. Organizations:

- i. Office from which retired
- ii. Date of joining services
- iii. Date of retirement
- iv. Post last held
- v. Last pay drawn

12. Additional information, if any, which you would like to mention in support of your suitability for the post (this may include other information) with regard to the following:

- (i) Additional academic qualification
- (ii) Professional training and

13. The candidates may also indicate information with regard to

- (i) Research publications and reports and special projects
- (ii) Awards/Scholarship/Official Appreciation
- (iii) Affiliation with the professional bodies/institutions/societies and
- (iv) Any other information

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14. I solemnly declare that the above information is correct and complete to the best of my knowledge, and nothing has been willfully concealed / distorted. If at any time, I am found to have concealed/distorted any material information. I fully understand that my engagement shall be liable to be summarily terminated without any notice or compensation.

Place:

Date:

(Signature of applicant)