



National Productivity Council

(DPIIT, Ministry of Commerce & Industry, Govt. of India)

REQUIREMENT OF CONSULTANT/PROJECT ASSOCIATE/PROJECT ASSISTANT CUM DATA ENUMERATORS ON CONTRACT BASIS

ESSENTIAL QUALIFICATION:

S.N	Post	Minimum Qualification	Minimum Exp	Desirable Qualification & Area of Experience
1	Consultant (Govt. Scheme Evaluation)	MA/MBA/MSc/ B.Tech/ M.Com/MA/MPhil (any discipline)	8	Monitoring & Evaluation of Govt. Schemes data compilation & analysis, SPSS, Report writing
2	Project Associate (Data Science)	B.Tech(CS/IT/Electronics/Electrical) or MCA	2	PG in Big Data Analytics/Data Science Software deployment/Integration/Analytics domain, knowledge of SQL, Python & SPSS
3	Project Associates (IE)	B.Tech (Production Engg/Industrial Engg/Mechanical Engg)	1	Experience in Manufacturing plant operations, Quality management
4	Project Associates (M&E)	MA/MBA/MSc/ B.Tech/M.Com/MA/M.Phil (any discipline)	1	Monitoring & Evaluation of Govt. Schemes, data compilation & analysis, conducting statistical surveys, Report writing, Working experience in SPSS
		Graduate (BCA,B.Com,B.Sc) in any discipline	2	
5	Project Assistant cum Data enumerator	Graduate in any discipline	0	data compilation & analysis, conducting statistical surveys, co-ordination

SKILL REQUIRED:

- Good Knowledge MS word, excel & power point.
- Good analytical, communication and report writing skills

SALARY:

S.N	Post	Salary per month (all inclusive)
1	Consultant (Govt. Scheme Evaluation)	Rs 40,000 – 55,000 depending upon the Experience & Qualification
2	Project Associate (Data Science)	Rs 22,000 – 28,000 depending upon the Experience & Qualification
3	Project Associates (IE)	Rs 22,000 – 28,000 depending upon the Experience
4	Project Associates (M&E)	Rs 22,000 – 28,000 depending upon the Experience & Qualification
5	Project Assistant cum Data enumerator	Rs 15,000 – 17,000 depending upon the Experience & Qualification

METHOD OF SELECTION:

On the basis of the qualifications and experience, the candidates will be shortlisted and called for interview either through Skype or at any of the NPC office. Based on the performance in the interview, the candidate shall be offered project specific engagement on contractual basis. Please note no TA/DA will be provided for attending the Interview.

NATURE OF ENGAGEMENT:

The selected candidate shall be engaged on contractual basis initially for a period of 4 months which may be further extended on the basis of review of performance. The engagement shall be purely on contract basis which can be terminated anytime with a prior notice of 15 days without assigning any reasons thereof. Similarly, the candidate can terminate his/her engagement by giving a prior notice of 15 days.

HOW TO APPLY:

Interested candidates may please apply at the following link by **1st July 2020**

<https://forms.gle/fKHQTVBTHsXmmsGA>

After 1st July 2020, No application shall be entertained.

In case of any difficulty in applying at above given link, the following documents may be sent to Shri Deepak Gupta, Dy Director at npcierecruitment@gmail.com (Ph 01124607367) latest by 1st July 2020.

1. Skype ID
2. Cover Letter
3. Updated CV clearly mentioning Educational Qualifications from Matriculation onwards, Experience in chronological order.
4. Photograph
5. Scanned Self Attested copy of Aadhar card
6. Scanned Self Attested copy of Experience certificates
7. Scanned Self Attested copy of Educational Qualification certificates

NOTE: The council reserves the right to cancel this selection process without assigning any notice/reasons thereof. The above engagement is purely on temporary basis and the candidates shall have no right whatsoever to claim for the permanent job subsequently with either NPC or the client organization.