



**National Productivity Council**  
**(Under DPIIT, Ministry of Commerce & Industry, GOI)**  
**5, 6 Institutional Area, Lodi Road, New Delhi - 110003**

**Advertisement**

(Engagement of persons on Contract Basis)

National Productivity Council (NPC) is an autonomous body under DPIIT, Ministry of Commerce & Industry, GoI and promotes productivity consciousness in the country for sustainable socio-economic development by productivity promotion and dissemination through consultancy, research, and training activities in different sectors of economy.

NPC, Head Quarter (HQ), New Delhi is inviting applications from eligible person(s) for various functional roles, as detailed below, purely on contractual basis.

Post Code	Functional Role	Eligibility Criteria	Work Responsibilities	Others
(I.01)	Sr. Consultant	<p><b>Experience</b> (Maximum age limit 65 years) - 13 years and above; Experience of working in Manpower Planning, Time Study, Method Study, Work Sampling, Analytical Estimation, Restructuring, Performance Management, Incentive Scheme etc.; preference will be given to those candidates having experience in Steel and Allied Sector.</p> <p><b>QUALIFICATION:</b></p> <ul style="list-style-type: none"> <li>• <u>Essential Qualification</u> : Bachelor's degree in Engineering</li> <li>• <u>Desirable Qualification</u> : Master's degree in Industrial Engineering / MBA(HRM)</li> </ul>	Organizations structuring and design of roles for Functional Heads and Senior Executives; design of Study Formats; carrying out field study, analysis of data, report writing, finalization of report after discussion.	<p><b>Type of Engagement:</b> Pure Contract Basis</p> <p><b>No. of Persons required:</b> 02 (Two)</p> <p><b>Place of Deployment:</b> Kolkata/ Bokaro/ Bhilai/Or in any other location across the country.</p> <p><b>Contract Period:</b> Initially for 10 months which may be extended to 12 months depending on requirement.</p> <p><b>Remuneration:</b> Rs. 75,000/- per month.</p>
(I.02)	Consultant	<p><b>Experience</b> (Maximum age limit 65 years) – 6 years and above; Experience of working in Manpower Planning, Time Study, Method Study, Work Sampling, Analytical Estimation, Restructuring, Performance Management, Incentive Scheme etc.; preference will be given to those candidates having experience in Steel and Allied</p>	Carrying out field study, analysis of data, report writing, finalization of report after discussion.	<p><b>Type of Engagement:</b> Pure Contract Basis</p> <p><b>No. of Persons required:</b> 05 (Five)</p> <p><b>Place of Deployment:</b> Kolkata/Bokaro/Bhilai/Or in any other location across the country.</p> <p><b>Contract Period:</b> Initially for 10 months which may be extended to 12 months depending on requirement.</p>

		Sector.  <b>QUALIFICATION:</b> <ul style="list-style-type: none"> <li>• <u>Essential Qualification</u> : Bachelor degree in Engineering</li> <li>• <u>Desirable Qualification</u> : Master degree in Industrial Engineering / MBA(HRM)</li> </ul>		<b>Remuneration:</b> Rs. 50,000/- per month.
(I.03)	<b>Technical Executive</b>	<b>Experience</b> (Maximum age limit 65 years) – 1-5 Years; Experience of working in Manpower Planning, Time Study, Method Study, Work Sampling, Analytical Estimation, Restructuring, Performance Management, Incentive Scheme etc.; preference will be given to those candidates having experience in Steel and Allied Sector. <b>QUALIFICATION:</b> <ul style="list-style-type: none"> <li>• <u>Essential Qualification</u> : Bachelor degree in Engineering</li> <li>• <u>Desirable Qualification</u> : Master degree in Industrial Engineering / MBA(HRM)</li> </ul>	Carrying out field study, data collection, analysis of data, report writing, finalization of report after discussion; assisting NPC Officers, Sr. Consultants and Consultants in field study and report preparation and finalisation of the same.	<b>Type of Engagement:</b> Pure Contract Basis <b>No. of Persons required:</b> 12 (Twelve) <b>Place of Deployment:</b> Kolkata/Bokaro/Bhilai/Or in any other location across the country. <b>Contract Period:</b> Initially for 10 months which may be extended to 12 months depending on requirement. <b>Remuneration:</b> Rs. 25,000/- to Rs. 37,000/- per month depending on the experience.

**Terms & Conditions:**

- The engagement shall be purely on a contract basis and will not confer any right for regular appointment in NPC or in its associated organizations. The contractual person shall not be entitled to any benefits / compensation/ absorption /regularization of service in the National Productivity Council. The contractual person shall not claim any benefit/compensation/absorption/ regularization of service with NPC under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
- **Working Hours, Travelling and Daily Allowance, Leave etc.**  
The contractual person shall be governed as per applicable provisions of NPC for this assignment.
- **General Conditions**
  - In case the performance of the contractual person is not satisfactory, or she/he fails to perform/carry out the functions entrusted or otherwise, or she/he is found in-disciplined or wanting, NPC may terminate the contract at any time without giving any notice and also without assigning any reason thereof.
  - The contractual person shall be required to produce original documents and certificates in support of her/his age, qualification and experience at the time of joining failing which her/his offer of engagement shall stand withdrawn.
  - Only shortlisted candidates will be called for interview/personal discussion.
  - NPC reserves the right to cancel or withdraw this advertisement at any time without assigning any reason whatsoever.

Application can be submitted by sending application as per **Annex-AF** along with self-attested copy of all requisite documents and latest photo via email to [ed-admin@npcindia.gov.in](mailto:ed-admin@npcindia.gov.in) on or before **16/03/2022 by 3:00 pm**.

**In the subject of the email, code number of the post applied for, should invariably be mentioned (I.01, I.02 or I.03). Incomplete applications as well as applications without self-attested copies of documents will be rejected.**

**Application for engagement as contractual person in NPC**

<b>Name (Mr/Ms)</b>					
<b>Mother's/Father's/Husband's Name</b>					
<b>Date of Birth</b> (Self-attested copy of proof of date of birth to be enclosed)					
<b>Address for Correspondence</b>					
<b>Permanent Address</b>					
<b>AADHAR No.</b> (Self-attested copy to be enclosed)					
<b>Contact No./Nos.</b>					
<b>Email ID</b>					
<b>Post applied for</b>					
<b>Educational/Technical Qualification (s)</b> (Documents should be self-attested as true copy)					
Sl. No.	Name of Institute / University	Year of Passing	Subjects	Percentage of Marks	Specialization
<b>Details of experience to be attached in proforma appended as "APPENDIX"</b>			<b>Duly filled proforma "APPENDIX" is attached.</b>		
<b>Date of retirement and name of the office where the officer was last working. Enclose the copy of PPO.(In case of retired person)</b>					
<b>Any other relevant information like additional academic qualification, professional training, certificates, any publication in related fields (use a separate sheet, if necessary)</b>					

The information furnished above is true to the best of my knowledge and belief. I have carefully read the terms and conditions mentioned in the advertisement done by NPC and they are acceptable by me. I certify that no disciplinary proceedings are pending against me, as on date. I also state that I have disclosed all material facts.

Date:

**Signature of the Applicant**

**DETAILS OF EXPERIENCE**

<b>Period (Starting from the last)</b>	<b>Name of Office/Organization</b>	<b>Post, Remuneration or Pay Band with Grade Pay, if applicable</b>	<b>Description of duties performed</b>

**Name/Signature \_\_\_\_\_**