

## **Advertisement for engaging suitable person(s) for creative designing of reports**

IPL Centre for Rural Outreach (ICRO) intends to engage the services of professionals (on honorarium basis) with qualification from institute of repute and adequate document / report designing experience for designing various reports of ICRO in a professional manner. Interested persons may apply along with proof of work done within seven days to:

The Director, ICRO  
3<sup>rd</sup> floor, NPC Building  
5-6 Institutional Area,  
Lodhi Road New Delhi 110003  
[ICROIPL@GMAIL.COM](mailto:ICROIPL@GMAIL.COM)

Tel: 01124607320

### Other information

1. Application as per attached format may be sent by email along with CV and proof of design documents / reports by the applicant.
2. The honorarium for designing cover page and back page shall be Rs. 600 per page (front and back each). Per page honorarium for inside pages shall be Rs. 40/- per page in case of simple pages containing only text and Rs. 60/- per page in case page includes photos and / or graphics.
3. The designing task should be accomplished within 3 days if the document is less than 100 pages and within 5 days if the document is more than 100 pages.
4. This is purely assignment based requirement with no assurance of minimum volume of work. The engagement will be for a period of one year, and, may be continued further based on satisfactory performance. The engagement can be terminated by ICRO at any time, without any notice or reason.
5. **Those who applied for the post previously advertised on 10.03.2023 need not apply.**

**Application for engagement as contractual person / expert on honorarium basis in  
IPL Centre for Rural Outreach (ICRO)**

Name	
Mother's/Father's/Husband's Name	
Date of Birth <i>(Self-attested copy of proof of date of birth to be enclosed)</i>	
Address for Correspondence	
Permanent Address	
AADHAR No. <i>(Self-attested copy to be enclosed)</i>	
Contact No./Nos.	
Email ID	
Position applied for	
Educational/Technical Qualification(s) <i>(Self-attested copy of documents to be enclosed)</i>	
Details of experience to be attached in proforma appended as "Appendix"	Duly filled proforma "APPENDIX" is attached.
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true to the best of my knowledge and belief. I have carefully read the terms and conditions mentioned in the advertisement done by ICRO and they are acceptable by me. I certify that no disciplinary proceedings are pending against me, as on date. I also state that I have disclosed all material facts.

Date:

Place:

Signature of the Applicant

**APPENDIX**

**DETAILS OF EXPERIENCE**

Period (Starting from the last)	Name of Office/Organization	Post, Remuneration or Pay Band with Grade Pay, if applicable	Description of duties performed

**Name**

**Signature**