

National Productivity Council
(DPIIT, Ministry of Commerce & Industry, Govt. of India)
EMPANELMENT OF SPECIALIST/EXPERT ON CONTRACT BASIS

National Productivity Council (NPC) is national level organization to promote productivity culture in India. Established by the Ministry of Industry, Government of India in 1958, it is an autonomous, multipartite, non-profit organization with equal representation from employers' & workers' organizations and Government, apart from technical & professional institutions and other interests. NPC is a constituent of the Tokyo-based Asian Productivity Organization (APO), an Inter-Governmental Body, of which the Government of India is one of the founder members.

NPC intends to empanel individual experts in Tourism sector either retired or working in the pay level-10 as per 7th CPC and above level academicians/researchers from IITs/IIMs/IHMs/FCIs/IITTM/ICI/NCHMCT/Academic Institutions etc. The individual(s) shall be engaged in various projects handled by NPC.

Minimum Qualification:

Postgraduate in Tourism and Travel Management/Tourism & Leisure/International Tourism Business/Tourism & Logistics/Hotel Management/Hospitality Administration/Accommodation Operations & Management/Marketing/Promotion/International Business.

Relevant Experience:

Academic/Research experience of at least 20 years in the area of Tourism Management, Tourism Marketing, Hospitality Management, National/International Business & Marketing in Tourism sector

Skill Required:

Sound knowledge of application MS Office Suite, Field Survey of Tourist Service Providers/Tourists, Data Analysis and Interpretation, Report Writing, Implementation. Assess and Evaluate Outcomes and Issues and give Suggestions/ Recommendations pertaining to Economic and Other impact factors as per the scope of work.

Remuneration:

Remuneration shall be determined on lumpsum basis and shall be paid in milestone(s)/achievement linked instalment(s) as per the requirement of the project(s) and applicable office-orders.

Method of Selection:

On the basis of the credentials, the candidates will be shortlisted and called for interview either through VC or in-person at HQ, NPC at New Delhi. Based on the performance in the interview, the candidate shall be offered project specific engagement on contractual basis. Please note that no TA/DA will be provided for attending the Interview. Preference will be given to the persons from Delhi/NCR region

Nature of Engagement:

The candidate shall be engaged on contractual basis as per the requirements of the project(s). Candidates located in NCR shall be preferred for appointment as the execution of projects requires physical presence in various meetings, discussions and during field studies. However candidate should be willing to travel as per project requirements.

Place of Posting: The candidate shall be deployed in Delhi.

How to apply:

Interested candidates may please apply/send their CV along with copies of qualifications, experience certificates, copies of work order of assignments already completed in relevant fields, last appointment proof to ed-admin@npcindia.gov. in on or before 05/08/2022 by 03:00 pm.

Note: *NPC reserves the right to cancel this empanelment process without assigning any notice/reasons thereof. The above engagement is purely on temporary basis and the candidates shall have no right whatsoever to claim for the permanent job subsequently with either NPC or the client organization(s).*

APPLICATION FORM FOR EMPANELMENT OF EXPERTS

Advertisement No. _____ dated _____

1. Name of the Post Applied For: _____ Post Code: _____
2. Name of applicant (in the Block Letters): _____
3. Father's/Husband's Name: _____
4. Date of Birth (dd/mm/yyyy): _____
5. Nationality: _____
6. E-mail: _____
7. Mobile No.: _____
8. Correspondence Address: _____
9. Permanent Address: _____
10. Educational Qualification (Bachelor's & above in chronological order):

Paste latest Passport
size Colour Photo

| S. No. | Name of the Degree/Diploma along with specialization | Board/University | Year of Passing | Marks obtained (%) / CGPA |
|--------|--|------------------|-----------------|---------------------------|
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11. Professional Experience:

| S. No. | Name of Organization | Position held | Period of Service | | Broad Nature of duties |
|--------|----------------------|---------------|-------------------|----|------------------------|
| | | | From | To | |
| | | | | | |
| | | | | | |
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12. If retired from Government service, please mention last pay drawn: _____

13. Computer Proficiency (Please put tick mark at the appropriate proficiency level in which you think you are best suitable to)

| Tools | Computer Proficiency level | | | | Details of any course/training undergone if any |
|--|----------------------------|----------|--------------|------------|---|
| | No knowledge | Beginner | Intermediate | Proficient | |
| MS Excel | | | | | |
| MS Word | | | | | |
| MS Power point | | | | | |
| MS Visio | | | | | |
| SPSS or any other Statistical software | | | | | |
| Tableau/Power BI | | | | | |
| Any other tool (Please specify) | | | | | |

14. Specialized short term Trainings/course undertaken, if any

| Name of the course/Training programme | Area of the course/Training programme | Name of the Institution from where the training/course received | Year in which training/course was undertaken | Duration (in months) and mode (Offline/Online) of Training |
|---------------------------------------|---------------------------------------|---|--|--|
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15. Tourism related Consulting assignment/research projects undertaken:

| Name of the Assignment/ Project | Brief Description | Year in which conducted | Your contribution in the project | Documentary Proof/Work order of the study |
|--|--------------------------|--------------------------------|---|--|
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16. Please explain how your previous work experience and qualifications is relevant to our requirements (maximum 200 words):

I solemnly affirm that the above declaration is true in best of my knowledge and I understand that, in the event it is found to be incorrect after my engagement, I shall be liable to be dismissed.

Date: _____ Place Signature _____