



**National Productivity Council**  
**Under DPIIT, Ministry of Commerce & Industry,**  
**Government of India 5-6 Institutional Area, Lodhi Road, New**  
**Delhi – 110003**

**Advertisement No. NPC/Admin/49/November/2023**  
**Dated 29 .11.2023**

**Engagement of persons on contract**  
**(Hiring of Project Associate purely on Contract/Project basis)**

National Productivity Council (NPC) is an autonomous body under DPIIT, Ministry of Commerce & Industry, and GOI and promotes productivity consciousness in the country for sustainable socio-economic development by productivity promotion and dissemination through consultancy, research, and training activities in different sectors of economy.

NPC, Head Quarter (HQ), New Delhi invites applications from suitable person(s) for various posts, as detailed below, purely on contractual basis for its various offices. National Productivity Council (NPC), Regional Directorate Bengaluru intends to hire Project Associates on Urgent basis, as detailed below, to assist NPC in its activities related to Industrial Engineering Study.

| Post Code | Functional Role   | Eligibility Criteria   | Work Responsibilities  | Others  |
|-----------|-------------------|--|--|---|
| BN/PA/01  | Project Associate | Graduate in Engineering with 0–2 Years of experience in Industrial Engineering Studies / Projects<br><br>Experience in Mechanical Maintenance /Mining Sector will be preferred | 1. Time Study<br>2. Data Analysis<br>3. Proficiency in MS Excel, MS Word etc   | <b>Type of Engagement:</b><br>Contractual – Project Basis<br><br><b>Place of Deployment:</b><br>Bengaluru and Raichur<br><br><b>Number of persons required:</b><br>01(One)<br><br><b>Contract Period:</b><br>4.5 Months (December 2023 to Mid April 2024)<br><br><b>Remuneration:</b><br>Rs. 20,000/- per month (Rupees Twenty thousand per month). |
| BN/SC/01  | Senior Consultant | Graduate in Engineering with minimum 13 Years of experience in Industrial Engineering Studies<br><br>Experience in Mechanical Maintenance /Mining Sector will be preferred     | 1. Process Mapping<br>2. Time Study<br>3. Job Description<br>4. Cost-Benefit Analysis<br>5. Data Analysis<br>6. Proficiency in MS Excel, MS Word etc | <b>Type of Engagement:</b><br>Contractual – Project Basis<br><br><b>Place of Deployment:</b><br>Bengaluru and Raichur<br><br><b>Number of persons required:</b><br>01(One)<br><br><b>Contract Period:</b><br>5 Months (December 2023 to April 2024)<br><br><b>Remuneration:</b><br>Rs. 65,000/- per month (Rupees Sixty Five thousand per month).   |

## **Terms & Conditions:**

- The engagement shall be purely on a contract basis and will not confer any right for regular appointment in NPC or in its associated organizations.
- The contractual person shall not be entitled to any benefits / compensation/ absorption /regularization of service in the National Productivity Council.
- The contractual person shall not claim any benefit/compensation/absorption/ regularization of service with NPC under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.

## **Working Hours, Travelling and Daily Allowance Leave etc.**

- The contractual person shall be governed as per applicable provisions of NPC for this assignment.
- The position requires travel between Bengaluru and Raichur of Karnataka. Boarding, Lodging and transportation at Raichur will be arranged by NPC along with reimbursement of cost of travel between Bengaluru and Raichur whereas the incumbent have to make their own similar arrangements during the work at Bengaluru.

## **General Conditions**

- In case the performance of the contractual person is not satisfactory, or she/he fails to perform/carry out the functions entrusted or otherwise, or she/he is found in-disciplined or wanting, NPC may terminate the contract at any time without giving any notice and also without assigning any reason thereof.
- The contractual person shall be required to produce original documents and certificates in support of her/his age, qualification and experience at the time of joining failing which her/his offer of engagement shall stand withdrawn.
- NPC reserves the right to cancel or withdraw this advertisement at any time without assigning any reason whatsoever.
- All candidates should have their own laptop for this job. No laptop will be provided by the Organization.

Application can be submitted by sending application as per Annex-AF along with self-attested copy of all requisite documents and latest photo via email to [ed-admin@npcindia.gov.in](mailto:ed-admin@npcindia.gov.in) on or **before 18.12.2023 by 03:00 pm.**

In the subject of the email, code number of the post applied for, should invariably be mentioned (eg. BN/PA/01, BN/SC/01). Incomplete applications as well as applications without self-attested copies of documents will be rejected.

## ApplicationforengagementascontractualpersoninNPC

|  |   |
|--|---|
| <b>Name</b>  |   |
| <b>Mother's/Father's/Husband'sName</b>   |   |
| <b>DateofBirth</b><br>(Self-attestedcopyofproofofdateofbirthtobeenclosed)  |   |
| <b>AddressforCorrespondence</b>  |   |
| <b>PermanentAddress</b>  |   |
| <b>AADHARNo.</b><br>(Self-attestedcopytobeenclosed)  |   |
| <b>ContactNo./Nos.</b>   |   |
| <b>EmailID</b>   |   |
| <b>Postappliedfor</b>  |   |
| <b>Educational/TechnicalQualification(s)</b><br>(Documentsshouldbeself-attestedastruecopy)   |   |
| <b>Details of experience to be attached in proforma appended as“ APPENDIX”</b>   | <b>Duly filled proforma “APPENDIX” is attached.</b> |
| <b>Date of retirement and name of the office where the Officer was last working. Enclose the copy of PPO.(In case of retired person)</b> |   |
| <b>Any other relevant information(use a separate sheet, if necessary)</b>  |   |

The information furnished above is true to the best of my knowledge and belief. I have carefully read the terms and conditions mentioned in the advertisement done by NPC and they are acceptable by me. I certify that nodisciplinaryproceedingsarependingagainstme,asondate.IalsostatethatIhavedisclosedallmaterialfacts.

Date:

**Signature of the Applicant**

**APPENDIX**

**DETAILS OF EXPERIENCE**

| <b>Period<br/>(Starting from the<br/>last)</b> | <b>Name of<br/>Office/Organization</b> | <b>Post, Remuneration or Pay Band<br/>and with Grade Pay, if applicable</b> | <b>Description of duties<br/>performed</b> |
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**Name:**

**Signature:**