

A SELF-PACED E-Learning Course with Voice over

“CAMPUS TO CORPORATE ROADMAP”



Designed & Conducted

By



**NATIONAL PRODUCTIVITY
COUNCIL**

**(Under Ministry of Commerce & Industry)
Govt. of India**

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INTRODUCTION

Transition is an on-going process in everyone's life that takes place at different stages. Transition from campus to professional life is very critical in student's life.

Campus life and corporate life are fundamentally different. If one continues to have same expectations from his employer as he/she had from the professors in the campus, one will be highly disappointed and damage the career success as the culture of education is so different from the organizational culture. So, we need to bridge the gap.

Research suggests that the success of the transition period will have a major impact on aspects like Salary, advancement in once career, job satisfaction. It also effects the ability to have cordial relationships within the organization and the ability to manage one's own feelings of success, accountability and commitment to the job. Smooth transition from college to the professional starts with having properly articulated resume, performing extremely well in interview and group discussion, carrying the professional grooming and etiquettes while communicating confidently.

This eLearning course will help individuals to possess the necessary skills to enable them to cope up with the corporate culture and climate. The course comes with the wonderful workbook which will be your companion throughout the course and help you self-reflect and implement the learnings.

MAIN LEARNING

- Understand nuances of what corporates look for in the future employee
- Detailed Understanding of how to prepare and ace the group discussion
- Learn to write the effective resume with proper nine sections so it stands out from others
- Master the interview techniques so your probability of getting hired increases many fold
- Understand various corporate etiquettes to create the positive and effective impression so that transition from college to corporate is very smooth.

WHO SHOULD ATTEND

- Students, fresher's want to empower the skills and to resolve personal development issues
- Students, fresher's want to gain specific practical inputs along with the expectations of corporate
- Students, fresher's want to improve their communication.
- Professionals: If you want to go ahead and change your career.

METHODOLOGY

- The course has 3 Modules with 8 Voiceover Videos and three Assessments/Tests.
- A detailed workbook about the course.
- There is a test after completing each module.
- Passing in all the tests is compulsory for successful completion of the Course and for getting e-Certificate.

MODULE-1: ACING THE GROUP DISCUSSION

- Understand Why Employees Hire
- Know Resume Basics
- Learn to Design Resume
- Understand Nine Important Sections of Any Resume
- Resumes Dos and Don'ts

MODULE-2: WRITING EFFECTIVE RESUME & MASTERING INTERVIEW TECHNIQUES

- Knowing Five Senses to a Successful Interview
- Be Aware of Different Types of Job Interviews
- Preparing Before Interview Day & on Interview Day
- Understanding Interviewing Methodologies
- illegal questions and how to respond them

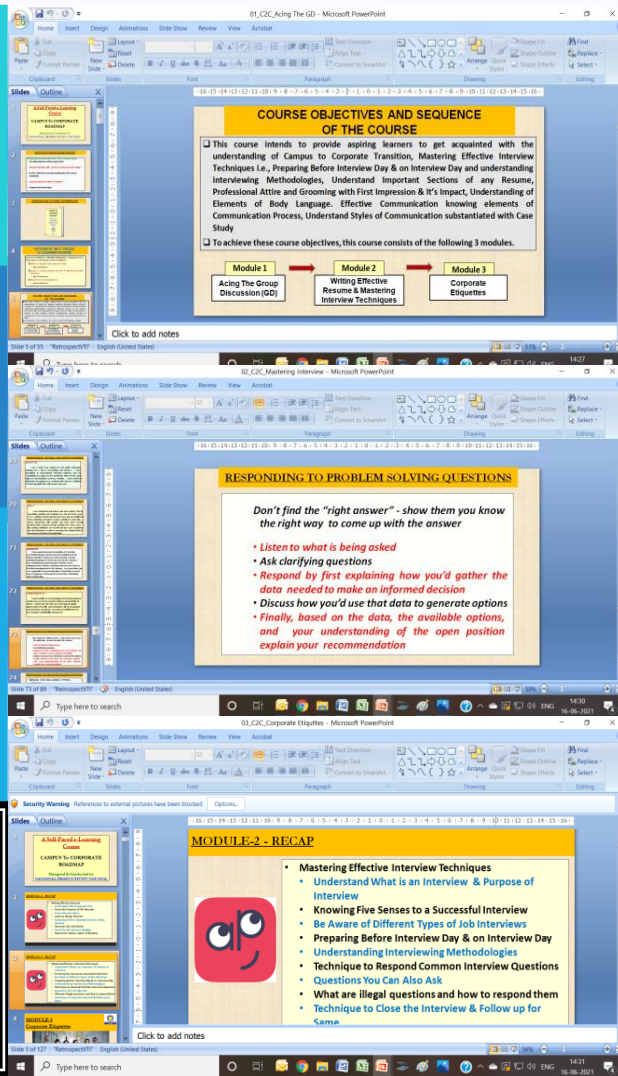
MODULE-3: CORPORATE ETIQUETTES

- Professional Attire and Grooming
- Detail Understanding of Elements of Body Language
- Elements of Communication Process
- 7Cs of Effective Communication
- Case Study on Effective Communication

NPC e-Learning Course brings to you the provision of learning while online. The best part is, you don't have to worry about the safety and security of your content every time. As sometimes, it is not possible to finish the entire training in one go. NPC self-paced e-Learning Course brings with it the provision to start from where the learner left the training last. Sometimes, the reason might be lack of internet connectivity or simply the learner's inability to continue. But that doesn't mean the learner has to start again.

What is more? Your data will be synchronized the next time you reconnect. This online learning feature is basically like a two-way sync between the offline player and the LMS, which ensures that your progress is updated on the LMS. This application helps the learner download e-learning content. This enhances user experience and engagement while supporting the auto-synchronization of the learner's progress.

In a nutshell, the NPC self-paced e-Learning Course with voice over feature brings in a multitude of benefits in the e-learning sphere. It gives maximum ROI on the existing eLearning investment; it helps in enhancing the end user's learning experience.



ONLINE REGISTRATION

Please click: <https://cutt.ly/LnuxqPI>

OR Scan QR code



Registration Fees
Rs 1790/- all inclusive

E-Certificate
after successfully completion
of the course

Further enquiries regarding Course
may be addressed to:

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