

## APPLICATION PROFORMA

*(National Productivity and Innovation Award (NPIA) for Sports Goods Sector)*

### PART-A REGISTRATION

*(Please read the guidelines of NPIA (2015-16) Scheme before applying. The applicant should provide information to all fields as requested. If any field is left blank, the application will be rejected.)*

**1. Details of the Manufacturing Unit:**

Name :.....

Address :.....

.....City :.....

State :.....Pin code :.....

Telephone No. :.....

Email ID (Optional) : .....

Website (Optional) :.....

**2. Details of the Proprietor/Highest Rank Official/Authorized Person of the Manufacturing Unit:**

Name :.....

Designation :.....

Mobile No. (For registration/correspondence) :.....

Email ID (For registration/correspondence) :.....

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& Company Seal**

**PART-B**  
**ELIGIBILITY**

*(Please read the guidelines of NPIA (2015-16) Scheme before filling up. All fields of the PART-B are mandatory and if any field is left blank, the application will be rejected. If needed, the Manufacturing Unit has to corroborate its reply by providing supporting documents whenever requested by NPC.)*

- 1. Does your Unit manufacture products in India, related to Sports Goods Sector?**  
 Yes, the supporting document will be provided as and when requested by NPC
  
- 2. Please choose (✓) the type(s) of product(s) manufactured by your Unit:**  
*(Select at least one option)*  
 Sport goods and Accessories  
 Fitness and health equipments.
  
- 3. As per MSME Guidelines, the Gross Investment in Plant & Machinery without depreciation as on 31<sup>st</sup> March 2016, by your Manufacturing Unit is:**  
*(Select (✓) only one option):*  
 Upto Rs 25 Lakhs (Micro Category)  
 Between Rs 25 Lakhs to Rs 5 Crores (Small Category)  
 Between Rs 5 Crores to Rs 10 Crores (Medium Category)

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**4. Please choose (✓) & provide the Registration Number applicable/available for your Manufacturing Unit:**

*(At least one registration number is mandatory)*

- (a) MSME Registration Number .....
- (b) NSIC Registration Number .....
- (c) VAT/TIN Registration Number .....
- (d) Udyog Aadhar .....
- (e) Industrial Entrepreneurship Memorandum .....

**Please Note:**

NSIC is National Small Industries Corporation

VAT/TIN is Value Added Tax/Tax Identification Number

**5. Does your Manufacturing Unit possess (i) Income Tax Return (ITR) Statements from Financial Year 2013-14 to 2015-16 (03 years) and (ii) Audited Account Statements (i.e. Balance Sheets, Profit & Loss Account along with all annexure with Gross Block Schedule of Plant & Machinery) for the years i.e. 2013-14, 2014-15, & 2015-16? (This is a mandatory field)**

Yes

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**PART-C**  
**QUANTITATIVE FACTORS/PARAMETERS**

*(Please read the guidelines of NPIA (2015-16) Scheme before filling up. If any field of PART-C is left blank, it will be treated as NIL. If needed, the Manufacturing Unit has to corroborate its reply by providing supporting documents whenever requested by NPC.)*

Kindly provide the information in the table below for each financial year as on 31<sup>st</sup> March of the year. Please select the denominator first as mentioned below:

In Rs                                       In Rs Lakhs                                       In Rs Crores

*Note:*

1. *If you have selected the option 'In Rs Lakhs', please provide the value upto minimum 3 or maximum 5 decimal places in the table below.*
2. *If you have selected the option 'In Rs Crores', please provide the values upto minimum 5 or maximum 7 decimal places in the table below.*

S. No.	ITEMS	2013-14 (in Rs.)	2014-15 (in Rs.)	2015-16* (in Rs.)
1	Annual Sales Turnover			
2	Total Inventory			
3	Total Purchases (i.e. Raw Material + Input)			
4	Gross Investment in Plant & Machinery during the year before depreciation			
5	Employees Benefit Expense (i.e. Salary, Wages, ESIC, Bonus, Commission, Medical Expense, etc)			
6	Energy Consumed (i.e. Electricity, Diesel, etc used in manufacturing)			
7	Capital (i.e. Share Capital, Proprietor or Partners Capital, etc.)			
8	Working Capital (i.e. Current Assets-Current Liability)			
9	Non Current Liability (i.e. Total debt, Long-term borrowing from any financial institute, banks, etc.)			
10	Profit Before Tax			

**\*The unit may provide provisional figures for FY 2015-16, if the audited account statement is not available till last date of application submission. The audited account statement should be provided on or before 20<sup>th</sup> October, 2016, otherwise your application will be rejected.**

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**PART-D**  
**QUALITATIVE FACTORS/PARAMETERS**

*(Please read the guidelines of NPIA (2015-16) Scheme before filling up. If a field of PART-D is left blank by the unit, it will be treated as NIL & minimum applicable marks will be allotted. However, if no data/information is provided for mandatory fields, the application will be rejected. If needed, the Manufacturing Unit has to corroborate its reply by providing supporting documents whenever requested by NPC.)*

Kindly answer the following question in the respective space given below. You may use additional sheet, if necessary:

**1. Please select (✓) a category for which your Manufacturing Unit is applying:**

*(Select at least one option)*

Productivity & Process Innovation

Productivity & Product Innovation

**2. Please specify the Name/Title/Identification of your innovation submitted to NPIA (2015-16) (Mandatory):**

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.....

**3. Please give description (max 300 words) of your innovation. (Mandatory)**

*(Guidelines: What is the innovation? Why is it innovative? What were the objectives? How does it work technically? Why innovation is better? What unique problem does it solve? Please use additional sheets, if required)*

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**5. Do you have the sketch/drawing/photo of the innovation submitted as S.No. 2 above? (Mandatory)**

Yes, sketch/drawing/photo will be provided as and when requested by NPC

**6. Is your innovation commercially proven?**

Yes, the supporting document is available to prove the above claim.

No

**7. Have you received a patent or trademark for any product manufactured by your Unit?**

Yes, the patent document is available to prove the above claim.

Yes, the trademark document is available to prove the above claim.

No

**8. Is your Manufacturing Unit certified with quality standard like ISO 9001, GMP (Good Manufacturing Practice), etc. from a recognized authority:**

Yes, the supporting document is available to prove the above claim.

No

**9. Is your Manufacturing Unit certified with environmental standards like ISO 14000, etc. from a recognized authority:**

Yes, the supporting document is available to prove the above claim.

No

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10. **Is your Manufacturing Unit certified for energy conservation with ISO 50001, Solar/Biogas Power Generation, etc. from a recognized authority:**
- Yes, the supporting document is available to prove the above claim.
- No
11. **Is your Manufacturing Unit certified for employee safety with ISO 18001 (Occupational Health & Safety), etc. from a recognized authority:**
- Yes, the supporting document is available to prove the above claim.
- No
12. **Have you received an Award from NPC under NPIA (2013-14) or NPIA (2014-15) for the innovation at S.No. 2 above? (Mandatory)**
- Yes
- No
13. **Would you like to elaborate your answer in S.No. 3 & 4 above through powerpoint presentation/video? (Optional)**
- Yes, the presentation/video will be provided as and when requested by NPC
- No

**Declaration**

I \_\_\_\_\_ (Name of Proprietor/Highest Rank Official/ Authorized Person) who is working as \_\_\_\_\_ (Designation) with M/s \_\_\_\_\_ (Name of the Manufacturing Unit/Company) on behalf of my company certify that all data/information provided vide this APPLICATION PROFORMA to National Productivity Council (NPC) for “National Productivity & Innovation Award Scheme (2015-16)” are true to best of my knowledge & belief. My Company has to submit the requisite supporting documents/facilitate visit of NPC officials to corroborate the facts as & when requested by NPC. My company has not concealed/misrepresented any data/facts/information and no legal action/case is imposed/pending against the company in any court of the land. If any data/information declared by me is found to be false/fabricated at any stage i.e. during or after the Award Presentation Ceremony, my candidature will be cancelled and my Award will be withdrawn by NPC.

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