Sub: Invitation to contribute Research Articles in PRODUCTIVITY Journal (Quarterly)

Sir/Madam,

As you may be aware, National Productivity Council (NPC), an autonomous organization under Ministry of Commerce & Industry, Government of India, is mandated to promote productivity culture in India. As a part of promotional efforts of knowledge in the areas of Productivity concepts, data, measurement etc, NPC is bringing out **"PRODUCTIVITY"** a Quarterly Journal.

"PRODUCTIVITY" is the principal journal of NPC promoting productivity concepts, ideas and case studies in India during the last fifty years. The Journal aims at disseminating knowledge on techniques and methods of productivity improvement through efficient and innovative management of resources. Articles on a wide spectrum of disciplines are published in the journal. The journal addresses itself to top and senior level management, technologists, policy makers, academia, researchers, industrialists etc.

NPC is planning to bring out Special Issues of "**PRODUCTIVITY**" on the following broad topics

Sr. No.	Focus Issue	Publishing Issue Volume	Last date for submission of articles
1	Entrepreneurship	April-June 2019, Issue No1, Volume No 60	January 10, 2019
2	Migration	July-Aug 2019, Issue No2, Volume No 60	March 10, 2019
3	IT and IoT	Sept-Oct 2019, Issue No3, Volume No 60	May 10, 2019

In this context, contributory Research papers are invited on the above mentioned broad themes. The instructions for preparing the research articles are enclosed for reference. After publication of the Article, a complimentary copy of the Journal will be given to the first author for the valuable contribution. You are requested to send your **Manuscript** to:

The Editor, PRODUCTIVITY, National Productivity Council, Utpadakata Bhawan, Lodi Road, New Delhi - 110003. Soft copies may be e-mailed to: npcres@rediffmail.com

For any clarifications you may contact **Shri Rajesh Sund, Dy. Director (Economic Services) &Associate Editor (Productivity) Mob:9868844272/8799784715**

Ethical Statement:

The cover letter should include a written statement from the author(s) that:

1. The manuscript is an original research work and has not been published elsewhere including open access at the internet.
2. The data used in the research has not been manipulated, fabricated, or in any other way misrepresented to support the conclusions.
3. No part of the text of the manuscript has been plagiarised.
4. The manuscript is not under consideration for publication elsewhere.
5. The manuscript will not be submitted elsewhere for review while it is still under consideration for publication in the Productivity.

The cover letter should also include an ethical statement disclosing any conflict of interest that may directly or indirectly impart bias to the research work. Conflict of interest most commonly arises from the source of funding, and therefore, the name(s) of funding agency must be mentioned in the cover letter. In case of no conflict of interest, please include the statement that "the authors declare that they have no conflict of interest".

General Guidelines:

- The manuscript should be of about 5,000 words length.
- Tables, illustrations, charts, figures, exhibits, etc., should be serially numbered and typed in separate pages and should not be mixed with the main text.
- The Text should contain in the following order: an Abstract; Main Text of the Article; References; and Appendices (if appropriate).
- Manuscripts should be in single-column format, double-spaced with text in 11-point Arial/Times Roman font and with one-inch margins on all four sides of the page. Figs, pictures etc. should be more **than 600 DPI** resolutions.

Reference Style Guidelines:

- Only those references which are actually utilized in the text should be included in the reference list.
- In the text, references should be cited with the surname of the author(s) alongwith the year of publication and the page number, all in brackets.
- If there are more than one reference by the same author during any year, the year may be subscripted with 'a' or 'b'. For instance, reference may be given at the end of the sentence as: (Szendrovits, 1998a, p. 337).
- Reference list should be alphabetically arranged. Each reference should carry the surname of the author, followed by other names, the title of the paper in quotes, the name of the journal underlined, volume and issue numbers, and the year of publication.
- In the event of a book, the title should be followed by the publisher's name and year of publication.
- In the event of a report from an organization, the name of the organization may be cited in the place of the author.

Table Guidelines:

- Tables should be numbered e.g., Table 1, consecutively and titled.
- Sources of data need to be given below each table unless otherwise mentioned in the text.
- Each table should contain a short caption explaining the content of the table.
- All tables column should have an explanatory heading.

Figure and Artwork Guidelines:

- Figures, Graphs, and Maps should be numbered using Arabic numerals.
- Each figure should contain a short caption explaining the content of the figure.
- At the end of the figure, the source of the figure must be mentioned clearly.

Accompanying Material:

The manuscripts should be accompanied by:

- An abstract of the paper not exceeding 100 words.
- A declaration that the paper is original and has not been submitted elsewhere for publication.
- A note about the author(s) not exceeding 50 words.
- Complete contact details; correspondence address with email and contact number

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